Syed Feroz Ahmed

House No.R-56 Sector 5C/3 North Karachi
Karachi – Pakistan
Contact No: 0345-3193863
0313-2649917
Email:Syedferozahmed30@gmail.com

Carrier Objective:

Seeking challenging position in a dynamic Organization where I cauterize my potential and capabilities with full honesty and sincerity for the organization success.

Job Experience:

First Solutions Pvt Ltd

From 1st Feb 2018 to 4th Jun 2022

Designation: Retrieval Supervisor

- **Looking after the all retrievals procedure of above company such as**
    1. Receive retrievals request from clients.
    2. Sending request to warehouse and follow up with warehouse manager.
    3. Sending retrievals to clients and prepare necessary documents.
- Interpreting data, analyzing results using statistical techniques.
- Perform TAT analysis monthly of Retrievals request entertained.
- Report to Regional Manager South on monthly basis
- Co-ordinate with operation team & provide with necessary items.
- Collect data from sites, arrange and finalize data for invoicing**.**

Universal Brothers (Pvt) Ltd

From 25th July 2013 to 28th Sep 2017

Designation: Data Inventory Supervisor/Data Analyst

Job Responsibilities:

- All membership data manage update
- Support Umrah Counter back hand
- International & domestic mailing

National Institutional Facilitation Technologies (Pvt) Ltd.

From18th Feb 2012 to 21th March 2013

- Data Inventory Supervisor
- Punjab Board Of Revenue
- Land Records Management Information System

Rehan Distributors **From 11th Nov 2010 to 20th Oct 2011**

Designation: Data Entry Operator/Data Analyst

- Data Inventory Supervisor
- Develop medical order
- Management Information System (MIS)

Telenor Franchise **From 5th Jan 2008 to 20th July 2010**

Designation: Data Entry Operator / Customer Service

Job Responsibilities:

- Developing and implementing data analyses, data collection systems and other strategies that optimize statistical efficiency and quality.
- Customer service is the assistance and advice provided by a company to those people who buy or use its products or services. Each industry requires different levels of customer service, but in the end, the idea of a well-performed service is that of increasing revenues.
- Providing front line of support to New duplicate sim
- Providing the services in the term of network analysis.

Education:

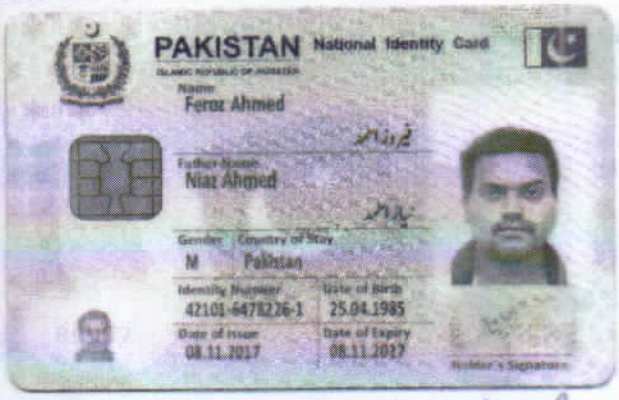
Intermediate form Karachi board
Matriculation for Karachi Board

Personal Strengths:

- Highest achievement of set targets within shortest period of time.
- Enjoy the challenges of learning new skills and implementation ideas.
- Determined, self-motivated, dynamic and pleasant personality with fast learning capabilities.
- Interpreting data, analyzing results using statistical techniques.
- Communicative, problem solver, possess leadership qualities and believe in teamwork.
- Able to interact well with people from diverse backgrounds.

Personal:

- Father's Name : Syed Niaz Ahmed (LATE)
- Date of birth : 25-04-1985
- Marital Status : Married
- National ID : 42101-6478226-1
- Nationality : Pakistani


PAKISTAN National Identity Card

Name
Feroz Ahmed

Father Name
Niaz Ahmed

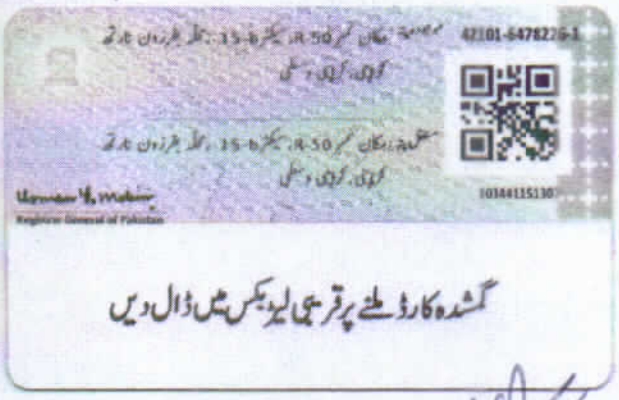
Gender | Country of Stay
M | Pakistan

Identity Number | Date of Birth
42101-6478226-1 | 25.04.1985

Date of Issue | Date of Expiry
08.11.2017 | 08.11.2027

Holder's Signature

Deputy Director
Directorate of Industrial Liaison
NED University of Enng. & Tech
Karachi



گمشدہ کارڈ ملنے پر قریبی لیٹر بکس میں ڈال دیں

Deputy Director
Directorate of Industrial Liaison
NED University of Engg. & Tech
Karachi

204

Sl. No. P - 086150

Board of Secondary Education, Karachi

Roll No. 501208

Secondary School Certificate Examination, 2001

SCIENCE GROUP

Certified that **FEROZ AHMED**

Son/Daughter of **NIAZ AHMED**

Whose date of birth is **TWENTY-FIFTH APRIL** one thousand nine hundred **EIGHTY-FIVE** has duly passed the Secondary School Certificate Examination held in the month of **NOVEMBER 2001** as **a REGULAR** Candidate in the subjects mentioned below and has been placed in GRADE **C** He/She obtained **482** Marks.

COMPONENT I	COMPONENT II
URDU NORMAL	**MATHEMATICS**
SINDHI SALEES	**COMPUTER STUDIES**
ENGLISH	**PHYSICS**
PAKISTAN STUDIES	**CHEMISTRY**
ISLAMIAT	

COMPONENT III

He/She offered **XXXXXXXXXXXXXX** as Vocational Subjects and has been awarded grade **XXXX** by his/her Institution on the basis of Internal Assesment.

Deputy Director
Directorate of Industrial Liaison
NED University of Engg. & Tech
Karachi

DATED **15-02-2003**

(SHAFIULLAH)
Secretary

Note: This certificate is issued without alteration or erasure.
Please also see on the reverse.

DUPLICATE STATEMENT OF MARKS

Serial No 8747

H.S.C. Part I & II (~~Annual~~/Supplementary) Examination, 2004.

Roll No. 37390 58052

COMMERCE GROUP

Name Feroz Ahmed. Father's Name Niaz Ahmed.

College/Private Fed Govt urdu College (11/08).

Intermediate (H.S.C.) Examination	COMPULSORY SUBJECTS (500 MARKS)						ELECTIVE SUBJECTS (600 MARKS)					TOTAL MARKS 1100		REMARKS
	Urdu (Normal/Easy Course) Paper I - 100 Marks Paper II - 100 Marks	Sindhi in Lieu of Urdu (C) Paper II - 100 Marks	Urdu N.M.T. Course/ History & Culture of Pakistan Paper I - 100 Marks, Paper II - 100 Marks	English (C) Normal/Advanced Paper I - 100 Marks Paper II - 100 Marks	Islamic Education / Islamiat or Civics / 'Akhlaqiat' (Compulsory) - 50 Marks (in Part-I)	Pakistan Studies (Compulsory) - 50 Marks (in Part-II)	Principle of Accounting Paper I - 100 Marks Paper II - 100 Marks	Principle of Commerce (150 Marks): Business Methods Correspondence (P.C. Paper I -75 Marks)	Principle of Commerce (150 Marks): Banking (P.C. Paper II -75 Marks)	Principle of Economics (Paper I - 75 Marks)	Commercial Geography (Paper II - 75 Marks)	Business Mathematics: Business Mathematics (Paper I - Mathematics) (50 Marks)	Business Mathematics: Business Mathematics (Paper II - Statistics) (50 Marks)	Marks obtained in figures	Marks obtained in words	
	200 / 66	100 / 33	200 / 66	200 / 66	50 / 17	50 / 17	200 / 66	150 / 50		75 / 25	75 / 25	100 / 33			Result with Grade, if any	Cleared in ____ attempts
Part I	33			39	23	★	33	25		26	★	29			E.	
Part II	33			33	★	17	49	28		★	25	10				
Total	66			72	23	17	82	53		26	25	39		403	See Grading Formula on the reverse	

four Hundred and Three

E.& O.E

NOTES

(1) Minimum Passing Marks in each Subject/Paper is 33% unless otherwise indicated.

(2) Indication of failing Subject/Paper by a red line or circle is simply for showing the position at a glance. No responsibility shall lie on the Board for any inadvertent omission in this regard. Candidates should see for themselves Success or Failure in a paper on the basis of marks required and the marks obtained. Candidates should not rely on presumption. In case of any mistake, the case be referred to Board without any delay for rectification.

(3) Marks Statement once despatched will not be issued again. Duplicate may, however, be had on payment.

(4) Scrutiny of Answer Books can be done on an Application Form within 30 days of the Declaration of Result on Payment of the prescribed fee.

(5) Should any error made inadvertently in marks certificate, Board reserves the right to correct the same.

Deputy Director Directorate of Industrial Engg. & Tech.

Prepared by _____ Tabulator No. 1

Checked by _____ Tabulator No. 2

Dated : 14.12.16

15.12.16

Assistant Controller
Controller of Examinations
(Marks sheet Section)

OFFICE OF THE STATION HOUSE OFFICER
PS SURJANI TOWN WEST, KARACHI
Dated: 30/12/2018

TO WHOM IT MAY CONCERN

This is to certify that Mr. Feroz Ahmed S/o Niaz Ahmed C.N.I.C No.42101-6478226-1 residing House No. N-527 Sector 7-B Surjani Town Karachi since Last 10 Yea rs No any Adverse against him at this PS, Hence, this Certificate is issued to him only for job purposes, this certificate is issued to him for job purpose in any Department.

Deputy Director
Directorate of Industrial Liaison
NED University of Enng. & Tech
Karachi

STATION HOUSE OFFICER
POLICE SATATION SURJANI TOWN
KARACHI

APPENDIX XIV
FORM 'P-1'

No. 114/2

The Pakistan Citizenship Act, 1951 (II of 1951) and rules made thereunder (Vide Rule 23)

CERTIFICATE OF DOMICILE

Whereas FEROZ AHMED (In block letters) S/o - D/o - W/o NIAZ AHMED (In block letters)

has applied for a certificate of a domicile under the Pakistan Citizenship Act, 1951 (II of 1951,) alleging with respect to himself / herself the particulars set out below, and has satisfied the undersigned that the conditions laid down in section 17 of the Act for the grant of a certificated of domicile and fulfilled in the said FEROZ AHMED case.

Now, therefore, in pursuance of powers conferred by said Act and rules the made threunder, the undersigned hereby grants to the said FEROZ AHMED this certificate of domicile

In witness whereof I have subscribed my name this day of 21 JAN 2008

Signed

Name Deputy District Officer (Revenue) North Nazimabad For District Coordination Officer City District Government Karachi

Designation

PARTICULARS RELATING TO THE APPLICANT

Full Name FEROZ AHMED

Father's Name NIAZ AHMED

Address in Pakistan R-50, SECTOR 15-B, BUFFERZONE NORTH KARACHI.

Address in the country out side Pakistan //

Place of domicile Place KARACHI Prov./Admn. SINDH Tehsil Distt.

Date of arrival in the Place of domicile BY BIRTH (25-04-1985)

Married / Single / Widow / Widower SINGLE

Name of wife or husband NIL

Name of children and their ages NIL

MATRIC FROM KARACHI IN 2001

Trade or Occupation JOBLESS

Marks or Identification PHOTO ATTACHED

N.I.C. No. 42101-6478226-1

Deputy District Officer (Revenue) North Nazimabad Town For District Coordination Officer City District Government Karachi

Name

Designation

Deputy Director Directorate of Industrial Liaison NED University of Engg. & Tech Karachi

North Nazimabad Town
C.D.G.K.

P.R.C. NO. 179/08

DATED: 31 JAN 2008

FORM " C "

(See Rule 5 (I) (b)

Form of certificate of permanent residence in the Province of Sindh for purpose of admission to an educational institution specified in rule 2 (I) of the Sindh Permanent Residence Certificate Rules, 1971.

CERTIFICATE

I hereby certify that for the reasons given below Mr./Mrs./Miss. FEROZ AHMED

S/o / D/o NIAZ AHMED has his / her permanent residence

in H-NO, R-50, SECTOR 15-B, BUFFERZONE NORTH KARACHI, here enter name of

place Karachi CITY District in the Province of Sindh.

This certificate is granted for the purpose of admission to an educational institution in Sindh.

(here enter reasons)

1 - ENTITLED TO THIS CERTIFICATE UNDER THE RULES.

Place Karachi CITY

Dated the 31 JAN 2008 2008

Deputy District Officer (Revenue)

District Co-ordination Officer
CITY GOVERNMENT KARACHI

Deputy Director
Directorate of Industrial Liaison
NED University of Engg. & Tech
Karachi

First Solutions
Archive Management Services

June 04, 2022
Ref: FS-125

To Whom It May Concern

It is a pleasure to provide this reference for **Mr. Feroz Ahmed** holding CNIC NO: **42101-6478226-1.**

Mr. Feroz worked with ASC-First Solutions (Private) Limited from **01-Feb-2018** to **04-Jun-2022**. His Service had been utilized as **"Retrieval Supervisor"**

During his period, Mr. Feroz completed his tenure with ASC-First Solutions (Private) Limited in a commendable manner and always maintained a professional approach and a positive attitude. We wish his success in all his future endeavors.

This Letter of reference is being issued on Mr. Feroz's request, without prejudice and without any liability or responsibility on part of ASC-First Solutions (Private) Limited in any form.

Sincerely,

Muhammad Sajid Aashiq
Country Head – Client Experience and International Corporate Governance
ASC-First Solutions (Pvt) Ltd.

A.S.C FIRST SOLUTION
(PRIVATE) LIMITED

Deputy Director
Directorate of Industrial Liaison
NED University of Engg. & Tech
Karachi

ASC First Solution (Pvt) Ltd.
House No. 177, Block 7/ 8, Hill Park, K.M.C.H.S. Society, Karachi. Postal Code – 75350
Phone: +92-21-34325240 – 4 info@1st-solutions.com www.1st-solutions.com

NIFT
National Institutional Facilitation Technologies (Pvt) Ltd.
5, AWT Plaza, I.I. Chundrigar Road, Karachi-74200, Pakistan.
UAN : (92-21) 111-112-222, Fax : (92-21) 32638465
Web : www.nift.com.pk, www.niftetrust.com

EXPERIENCE CERTIFICATE

This is to certify that Mr. / Ms. Feroz Ahmed S/o. Niaz Ahmed Having CNIC # 4210164782261 has worked on temporary basis at National Institutional Facilitation Technologies (Pvt.) Ltd. as Data Entry Operator from 18-Feb-12 to 31-Mar-13

The company was engaged in performing Data Entry Services for Punjab Board Of Revenue's Project of "Land Records Management Information System" The project successfully completed by 31st March, 2013.

During The above mentioned period of temporary employment, his / her resposibilities included Data Entry in Urdu Language through scanned images of different land record registers.

During his / her tenure, we found his / her work to be satisfactory.

We wish him / her all the best in future endeavors.

For
Project Manager

Dated: 29th March, 2013

Deputy Director
Directorate of Industrial Liaison
NED University of Engg. & Tech
Karachi

TELENOR PAKISTAN PVT (LTD)

DATED: 20th July 2010

TO WHOM IT MAY CONCERN

This is to certify that **Mr Syed Feroz Ahmed** s/o **Mr. Syed Niaz Ahmed** is working in our Franchise operation from **January 2008 to till date**. He is working in our team as **Key Punch Operator**.

I wish him all the best in his future endeavors.

FRANCHISE MANAGER

Mr. SHIEKH ISHTIAQ.
0345-8270000

Deputy Director
Directorate of Industrial Liaison
NED University of Enng. & Tech
Karachi

Office # G-18/25, Rex Centre, Main Fatima Jinnah Road, Saddar, Karachi
0215650909-0215653600